



The Australian Capital Territory

**Association of Malaysian Muslim Families  
(AMMF) Incorporated**



Patron: TYT Dato' Roslan Bin Tan Sri Abdul Rahman, High Commissioner of Malaysia to Australia

**NOTICE OF**

**14<sup>TH</sup> ANNUAL GENERAL MEETING (AGM) – ELECTION YEAR**

**WITH BBQ PICNIC TO FOLLOW**

**10.00 AM TO 2.00 PM, SATURDAY, 10 DECEMBER 2022**

**INNOVATIONS THEATRE, ANTHONY LOW BUILDING, AUSTRALIAN NATIONAL UNIVERSITY**

**AND**

**SOUTH OVAL BBQ AREA (BBQ PICNIC), AUSTRALIAN NATIONAL UNIVERSITY**

**A G E N D A**

1. Opening, Welcome & Introductory Remarks (President)
2. Apologies (Secretary)
3. Correspondence (Secretary)
4. Minutes of 13th AGM – 28 September 2019 (Secretary)
5. President's Annual Report (President)
6. Audited Financial Report (Treasurer)
7. Current Executive Committee dissolved
8. Appointment of Election Chairman to conduct Elections for 2022/2024
9. Conduct of Election for the positions of:
  - a. President
  - b. Vice-President
  - c. Secretary
  - d. Treasurer
  - e. Three (3) Committee Members

**Note: The Constitution requires that the Composition of Executive Committee must include one (1) representative each from Malaysian High Commission, Postgraduate Students, Undergraduate Students, respectively, while the other four (4) members elected from Resident Members.**

10. New President takes the Chair
11. Appointment of Public Officer & Honorary Auditor
12. Any Other Business – Q & A
13. AGM ENDS
14. AMMF-provided BBQ & pot-luck contribution

Should a member wish to nominate for any position, they are requested to send their nomination duly completed in the form below no later than Wednesday, 07 December 2022. Nominations will also be received from the floor.

Members are reminded that they may appoint a proxy for the AGM. Should any member decide to appoint a proxy, a correctly completed proxy form must be received by the Secretary (sy.naqiya@gmail.com) no later than Wednesday, 07 December 2022.



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Nomination & Proxy Forms are found below.

**MANAGEMENT COMMITTEE NOMINATION FORM**

I, \_\_\_\_\_, being a financial member of the ACT  
Association of Malaysian Muslim Families (AMMF), hereby nominate:

\_\_\_\_\_

to the position of \_\_\_\_\_

This nomination is being seconded by \_\_\_\_\_,  
also a financial member of AMMF.

\_\_\_\_\_  
Nominator's signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Seconders's signature

Date: \_\_\_\_\_



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Date: \_\_\_\_\_

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Date: \_\_\_\_\_



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**PROXY FORM FOR FOURTEENTH (14TH) ANNUAL GENERAL MEETING (AGM)**

**Appoint a Proxy to present your directions and vote on your behalf**

I, \_\_\_\_\_, being a financial member of the ACT Association of Malaysian Muslim Families (AMMF) hereby appoint the Election Chairman OR \_\_\_\_\_ as my proxy to act generally on my behalf and to vote in accordance with the following directions (or if no directions have been given, as the proxy sees fit) at the Fourteenth (14th) Annual General Meeting (AGM) of the AMMF to be held at the Innovations Theatre, Australian National University, Canberra, on Saturday, 10 December 2022, at 10.00 am.

**Items of Business and my directions:**

**PLEASE TICK APPROPRIATE BOX BELOW**

☐

I endorse whosoever are elected to fill the designated positions

**AND / OR**

☐

I have submitted separately nominations duly seconded for some or all of the designated positions

**AND / OR**

☐

I will/will not accept any position in the Management Committee that I am elected to OR I will only accept to serve

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)